

ONLINE SAFETY COMPLIANCE TRAININGS & MORE

Learning Management System (LMS)

Powered by **INSITE**





INTRODUCING INSITE

Your secure portal providing everything Safety, Compliance & Workers' Compensation Risk Management related. Access your reports, utilize educational training, leverage our extensive compliance library, streamline stakeholder communication and much more.

[Click here to learn more](#)

WHY ESM?

We provide INSITE into an employer's safety and compliance needs.

ESM provides the tech-enabled tools and training for employers to manage their compliance requirements and the safety of their employees.

Our team of Safety & Compliance Advocates empowers clients with expert advice focused on helping them make the most ethical, financial and legal decision when managing safety, compliance and Workers' Compensation programs.

All customers have access to ESM's INSITE portal where they have access to a rich library of compliance tools, digital safety and compliance trainings, and much more.

Visit our website for more information on [INSITE](#).



Pricing >>>

PACKAGE FEATURE	BASIC	STANDARD	PROFESSIONAL	ENTERPRISE	CUSTOM
INSITE OSHA/Safety Training (Bi-lingual training, Quizzes, Certificates, Reports)	50 (Seats)	100 (Seats)	150 (Seats)	200 (Seats)	Custom
100+ OSHA/Safety Compliance Trainings	✓	✓	✓	✓	✓
Preventing Workplace Harassment (ESM managed training)	✓	✓	✓	✓	✓
+ 32 additional "Respect" trainings available	✓	✓	✓	✓	✓
INSITE Portal Access (2 yr. license)	✓	✓	✓	✓	✓
Custom Branded Portal	✓	✓	✓	✓	✓
INSITE Compliance Library	✓	✓	✓	✓	✓
2,000+ OSHA/Safety Compliance Tools	✓	✓	✓	✓	✓
Customer Success	✓	✓	✓	✓	✓
Admin Support	✓	✓	✓	✓	✓
*Cost Per Month	\$538	\$1,075	\$1,612	\$2,150	TBD

*3-year contract paid monthly.

Online Safety Training Learning Management System (LMS)

Distribute, complete, track monthly safety training for employees

- Platform + administration assistance with the administration of online training via our proprietary LMS platform, INSITE.
- LMS Features:
 - Content is assigned to employee
 - Employee completes training and quiz online
 - Certificates of Completion are issued and tracked within that user's portal
 - Certificates and employee statistics are tracked for the Administrator to view/access
- Benefits:
 - Digitization of training
 - Centralized real-time tracking and reporting
 - Digital recordkeeping of certificates by employee

Sample Online Trainings (preview mode):

[Fire Prevention \(English\)](#)

[Safety Orientation for Office Employees \(English\)](#)

ESM INSITE

Search Library Files, Learning Plans, Reports & Communications

ACCOUNT FILES COMPLIANCE LIBRARY VIDEO TRAINING BLOG SUPPORT CLAIMS MANAGEMENT TASKS

Team Overview All Time

34

- Completed (3)
- In Progress (8)
- Not Started (23)

Past Due (2)

2 Badges Earned

0 Hour Consumed

My Team A-Z

Users

Select All

Jane Learner

- Completed (0)
- In Progress (0)

Joe Learner

- Completed (3)
- In Progress (8)

WELCOME!

LEARNING LIST COMPLETED

Learning Plans

Back to Work, Back to Safety (English)

In this training, we will cover the following training objectives. First, Establishing a routine. Second, Reestablishing good safety habits before work. Next, Reestablishing a good safety habits at work. And finally, Reestablishing a good attitude.

Duration Assigned Date

3 mins 6/24/2021

Bloodborne Pathogens Safe Practices (English)

In this training, we will review Bloodborne pathogens, and General safe practices for prevention and protection, against infectious materials.

Duration Assigned Date

3 mins 8/30/2021

Bloodborne Pathogens Safe Practices (Spanish)

En esta capacitación, revisaremos los patógenos transmitidos por la sangre y

PREVENTING BACK INJURIES

General safe practices for back injury prevention, and proper lifting techniques.

Start Course

OUTLINE

1. PREVENTING BACK INJURIES

2. Training Objectives

3. Co Back

4. Co Back

5. Sa

6. Sa

7. Pa

Little Italy Grill (Sample)

Safety & Risk Management Compliance

CERTIFICATE OF COMPLETION

Awarded to:

Joe Learner

For Successfully Completing

Establishing An Effective Safety Committee

Date of Completion:

09/30/2021

ESM INSITE

BROWSE OUR TRAINING CATALOGUE

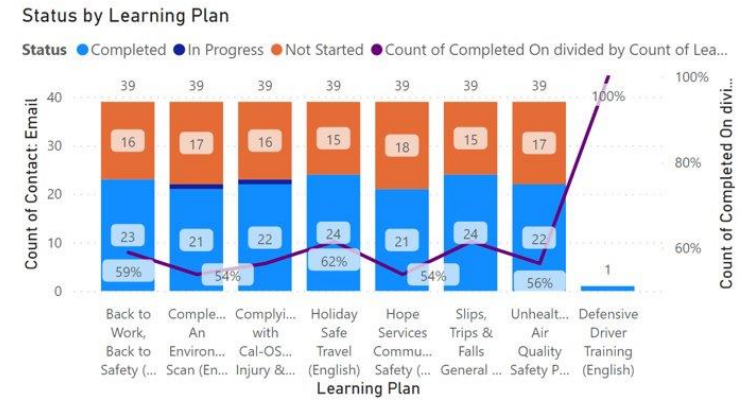
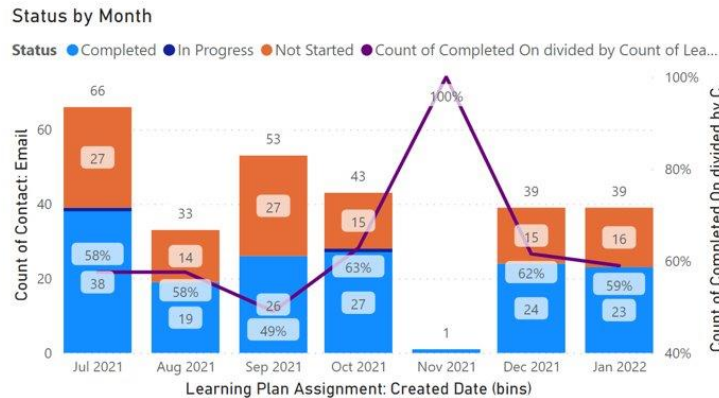
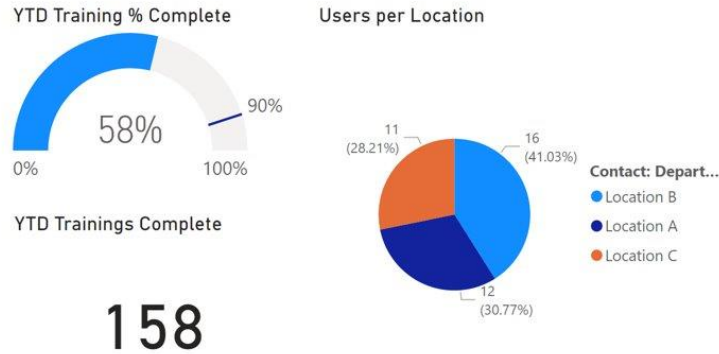
Business Intelligence (BI)

Track training goals and results by manager and/or department

Set Company and Department training goals (e.g., 90%) and ensure they are achieved with monthly BI reports.

Business Intelligence delivered in a weekly report to your supervisors providing progress tracking and completion percentage.

Customers who achieve their training goals have helped reduce their Workers' Compensation claims, while ensuring OSHA Compliance.



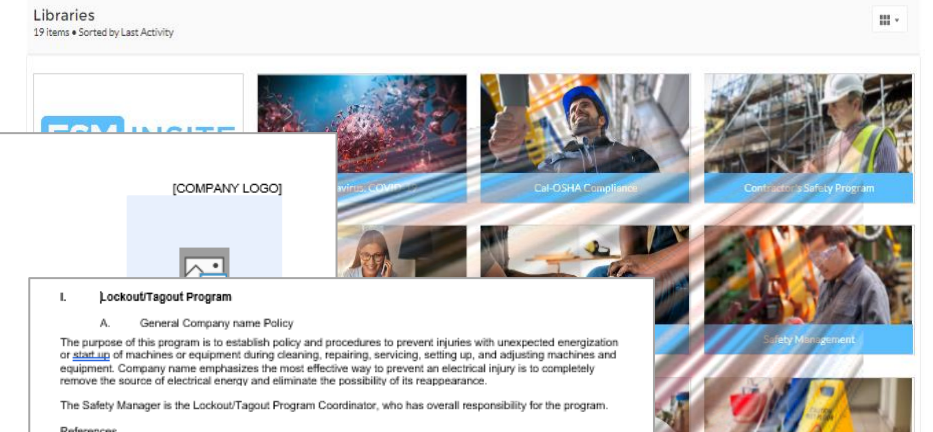
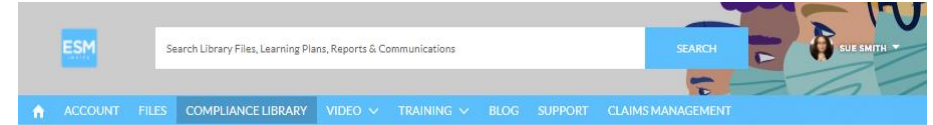
Compliance Library

2,000+ compliance programs, trainings, forms, checklists and more

Gain access to a library rich with industry specific compliance resource.

Easy-to-customize programs to accelerate employer's requirements.

Custom cloud-based employer library for storing policies, forms, checklists and more.




Enter Comp
COVID-19 PREV
BEST PRACTICES FOR
Our safety culture embraces the heal
Creating a safe work environment is p
UPDATED JANUARY 14, 2022

[COMPANY LOGO]

Employee

Employee Name: _____

Date of Hire: _____

Department: _____

This document provides policies, individual ro
requirements and procedures necessary to an
COMPANY. Each employee will review this en
packet to document individual review and unders

I. Lockout/Tagout Program

A. General Company name Policy

The purpose of this program is to establish policy and procedures to prevent injuries with unexpected energization or start up of machines or equipment during cleaning, repairing, servicing, setting up, and adjusting machines and equipment. Company name emphasizes the most effective way to prevent an electrical injury is to completely remove the source of electrical energy and eliminate the possibility of its reappearance.

The Safety Manager is the Lockout/Tagout Program Coordinator, who has overall responsibility for the program.

References
The following documents are referenced in this policy.

Document Type & Number	Document
CAL/OSHA Title 8 CCR	CAL/OSHA 3314 The Control of Hazardous Energy Setting Up, and Adjusting Operations of Prime Movers and Equipment for Lockout/Tagout.
OSHA 29 CFR 1910.147	Control of Hazardous Energy

B. Definitions and acronyms (per CAL-OSHA Title 7 Section 3314)

Word or Acronym	Definition
Affected Employee	An employee whose job requires them to operate, clean, repair, service, set up, or adjust machinery or equipment, or whose job requires the employee to perform maintenance on that machine or equipment.
Authorized Employee or person Energized	A person who locks out or tags out machines or equipment to perform maintenance or repair on that machine or equipment. Connected to an energy source or containing re
Energy isolating device	Mechanical device that physically prevents the flow of energy to the machine or equipment, but not limited to the following: A manually operated switch; a manually operated switch by which the machine or equipment is disconnected from all
Energy Source	Any source of electrical, mechanical, hydraulic, pneumatic, chemical, or other energy.
Energy Control Program	A program consisting of energy control procedures, methods, and processes to ensure that before any employee performs maintenance or repair on a machine or equipment where unexpected energization could occur and cause injury, the machine or equipment is rendered inoperative.
Locked out	The use of devices, positive methods, and processes to isolate or secure prime movers, machinery, hydraulic, chemical, electrical, thermal, or other energy sources to prevent the energizing of the machine or equipment.
Lockout device	A device that utilizes a positive means such as a padlock to prevent the energizing of the machine or equipment.
Normal Production Operations	The utilization of a machine or equipment to perform its intended function.
Prime mover	The source of mechanical power for a machine.
Service and/or Maintenance	Workplace activities such as constructing, installing, modifying, and maintaining and/or servicing machines or equipment.

Lock Out - Tag Out Data and Procedure Sheet
Machinery or Equipment Information

Machinery Type:	Location of Machinery:	
Machinery Unit #:	Authorized Persons:	Affected Persons:
Type of Maintenance Required:		

Shut Down - Maintenance Procedure

Shut Down Procedure: _____

Personal Protective Equipment Necessary: _____

Energy Sources and LOTO Procedure

Energy Source:	Lockable Control and Location:	Blocking Method (if necessary):

Requirements for Testing Machine to determine lockout/blockout Effectiveness

Lockout Effectiveness Test: Try to start machine in the normal fashion, turn on equipment and test voltage (minimal procedure)

Blockout Effectiveness Test: _____

Procedure to follow if machine must have movement to perform specific cleaning or repair tasks

Extension Tool to be used: _____

Other means to protect employee: _____

Procedure for release from Lockout/Blockout prior to re-starting machine

Lockout Release Procedure: Test affected employees that machine will be restarted

Blockout Release Procedure: Beware of potential energy that could be released

Tag Removal Procedure: _____

Pre-Start Notification Procedure: Tell affected employees that machine is ready

Machine Energy Control (LOTO) Program Monitoring and Inspection Procedure

Date of Inspection:	Inspector:	Employees Performing LOTO:

Comments on LOTO Procedure followed: _____

Improper Procedures Identified and Corrective Actions Taken: _____

Management Approval and Date: _____ Safety Manager Approval and Date: _____

Respect Compliance Training

Preventing Workplace Harassment
Compliance Training (online)

ESM's harassment prevention training course ensures employees develop pro-social skills that increase respect and decrease conflicts and incidents that could be perceived as harassment or bias.

Employees and managers are equipped with the resources they need to identify, address, and prevent disrespectful conduct in the workplace, all while covering regulatory compliance.

Click below to learn more or sign up today.

[LEARN MORE / SIGN UP](#)



**PREVENTING
WORKPLACE
HARASSMENT**

Online Compliance Training
Provided by **INSITE**

Contact us to learn more



**YOUR ONLINE COMPLIANCE
SOLUTION FOR PREVENTING
WORKPLACE HARASSMENT TRAINING**

Preventing harassment in the workplace is more than just building respect; it supports the foundation of creating an inclusive workplace where everyone feels they belong and are respected. But without pro-social skills, the concept of "respect" and "inclusion" may not be as simple as it sounds in a diverse environment.

ESM's harassment prevention training course ensures employees develop pro-social skills that increase respect and decrease conflicts and incidents that could be perceived as harassment or bias. Employees and managers are equipped with the resources they need to identify, address, and prevent disrespectful conduct in the workplace, all while covering regulatory compliance.



In 4 easy steps, the Preventing Workplace Harassment Training Course enables employers to:

1. Meet state-mandated training regulations.
2. Use a shared language to enable feedback, common ground, and a tool to course correct in real-time.
3. Identify, measure, and manage the organizational and employee behaviors that lead to disrespect.
4. Provides recommended content and actions to improve Respect in your workplace culture.

INSITE's Training platform provides:

- Web-based safety training solution, powered by INSITE
- Centralized, real-time employee progress tracking
- Digital recordkeeping for regulatory compliance
- Scalable and cost-effective solution for any size employer
- Mobile friendly
- Complies with SB1343 for California employers

**\$36/Non-Supervisor
\$46/Supervisor**

[LEARN MORE / SIGN UP](#)

ESM INSITE
www.esminsite.com

Additional Respect Trainings

Access to 10 additional Lessons (20 mins)
& 22 additional Microlessons (10 mins)

RESPECT COURSES

Conflict Resolutions

Coaching and Mentoring

Workplace Safety

Disability Protections in the Workplace

FLSA and Wage & Hour Laws

Drug & Alcohol Awareness

Hiring Skills and Restrictions

Equal Employment Opportunity (EEO)

RESPECT MICROLESSONS

- ✓ Managing COVID-19 in the Office
- ✓ Social Media Harassment
- ✓ Emotional Intelligence at Work
- ✓ Navigating Harassment from Clients
- ✓ Social Media Drama at Work
- ✓ Minimizing Gossip at Work
- ✓ Power Implications and Off-Duty Conduct
- ✓ When Workplace Jokes Go Over the Line
- ✓ Social Intelligence as a Work Skill
- ✓ Responding to Recruitment Harassment
- ✓ Race & Assumptions
- ✓ Video Meeting Best Practices
- ✓ Effective Email Communication
- ✓ Establishing Healthy Norms of Behavior
- ✓ Using Proper Pronouns
- ✓ Creating a Trans-Inclusive Workplace
- ✓ Coming Out at Work
- ✓ Navigating Generational Differences
- ✓ Bias Against Asians
- ✓ Creating More Respectful Interactions
- ✓ Managing Our Frustrations
- ✓ Blindspots and Inappropriate Behavior

Contact us

For more information on our services, please contact us today.



Cassandra Fullerton

Customer Success



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www.esminsite.com



Your Partner For Success.

Leveraging technology to ensure OSHA compliance
while reducing Workers' Comp risk and cost.

That's the ESM Difference.

